



Stage 1 Parent Information 2021

Dear Parents and Carers

We look forward to having a successful year of learning in 2021 with your children. The stage 1 teachers are Mrs Tina Brown, Miss Ashley Campbell and Mrs Seshni Hudson (Assistant Principal).

Listed below is some important information that will allow for all families to be organised for the school year.

Assemblies

All parents are welcome to attend our school's assembly. Our assemblies are an opportunity to recognise and celebrate our students' successes and achievements along with show casing the many focus Assemblies will be held 9.00am – 9.45am each Monday and where possible will be streamed.

ODD WEEKS: Kindergarten – Year 2, Beginning Monday 3 May 2021

EVEN WEEKS: Years 3-6, Beginning Monday 10 May 2021

Attendance

Once enrolled in school, students expected to attend every day except when ill or if you decide to take them out for a specific reason, e.g. dental appointment. We encourage students to arrive between 8.15am and 8.40am so that they are ready to begin their school day.

If a student is absent for 3 consecutive days it is necessary to contact the school on the third day and advise of the anticipated day the student will return. A written note must accompany the student on their return explaining their absence. All absences must be accounted for within 5 days of your child's return to school. Students whose absence is of a concern, maybe referred to the Home School Liaison Officer for further follow-up.

Staff will mark class rolls by 8:50am DAILY. Wherein a child is not present, a notification will be sent to the first parent listed on the Enrolment Form via the school's electronic APP advising of the absence.

Arriving Late to School

Punctuality is encouraged. On the occasion that your child is running late for school:

- Phone the school office, write a note explaining why, or take your child to the front office yourself and sign them in.
- Children arriving late will be required to go to the school office to be issued with a late pass to take to their teacher.

Teachers will not accept students into their rooms late without a pass from the school administration office.

Leaving School Early

There will be times when you need to take your child out of school earlier than 2.45pm. You will need to go to the front office and pick up an Early Leavers slip, sign out and collect your child from the classroom.



NB: Children may not leave Sports Carnivals and/or Special Event venues in the company of anyone other than their own parent/guardian **UNLESS** written permission has been sighted by the class teacher. Teachers must be informed and the student signed out on all occasions.

UNDER NO CIRCUMSTANCES WILL YOUR CHILD BE ALLOWED TO LEAVE THE SCHOOL GROUNDS ALONE OR WITH SOMEONE UNDER THE AGE OF 18 IF LEAVING EARLY.

School Hours and Bell Times

Our school day begins at **8.45am**. Students are expected to be on site by this time. Students arriving after this time will be directed to the school's office and recorded as "late". ALL attendance will be monitored and followed up.

The Galungara school day finishes at **2.45pm**. Should a child miss the bus or is not collected after school, he/she will be taken to the office and parents phoned for immediate collection. Information on students not being collected will be recorded and followed up as part of our attendance procedures.

During Term 1, parents of Stage 1 will be permitted enter the 'Main Plaza' area where they will be met by a staff member and welcomed to the school. Access for non-essential parents beyond the internal gates is not permitted.

ALL parents who enter the school will be required to "check-in" using the COVID safe APP. This will need to be shown upon entering the school's office and or internal area of the school. Parents **MUST** also adhere to physical distancing guidelines at all times when on the school site.

During Term 1, parents of Stage 1 students will be permitted to wait in the Main plaza area, providing that physical distancing guidelines are adhered to. Students will exit the school once the 2.45pm bell has been rung.

ADULTS on the school site are expected to adhere to Physical distancing guidelines at ALL times.

Birthdays

Parents who plan to send in birthday treats for their child's homebase class are advised that only **individually wrapped items** can be bought in to be shared. COVID restrictions require that food for this purpose is not to have been touched anyone else.

Class Library

A class library will be established to ensure that all students have an opportunity to borrow books for home. Once established students may borrow books any day of the week.

Equipment List

An equipment list, for Stage 1 was sent out to all families, prior to the start of the school year. We would like to thank all those parents who have sent in these items and encourage, those yet to do so, to do it as soon as possible. We are currently still short on paint shirts which is an important requirement for Art and Craft as it assists students in keeping their uniforms paint free and it.



Homework - Reading Eggs, Mathletics, Home Reading

As part of our homework program, Stage 1 teachers will be assigning students tasks on Reading Eggs and Mathletics each Monday. These tasks are to be completed by Friday. Parents will be invoiced for these programs at the beginning of Term or upon starting at the school.

In addition, a "Home Reading" program will be established. Students will borrow books targeted at their individual reading levels and are encouraged to read to a parent/carer for ten minutes each night.

Learning Blocks

Our flexible Learning blocks are distinguished from a traditional classroom setup by their innovative architectural designs, agile, easy to move furniture and pedagogical tools, such as learning displays.

Flexible Learning Spaces, encourages collaboration, supports increased student and teacher autonomy, allows for a fluid classroom layout with the potential to change lesson-by-lesson according to student and pedagogical needs. Each Learning Block comprises of Homebases, Inquiry Hubs, Gallery spaces and breakout rooms.

Homebase Teachers

Students will begin each day with their Homebase Teacher. The Homebase teacher will facilitate daily meetings that support the academic and character development of all students in the class. This process is based in the fundamentals of positive psychology where students focus on growing their strengths. Your child's Homebase teacher will be your point of communication if and when required.

Inquiry Zone

The inquiry zone is where a student can explore, discover, design and make. It can be set up with selected equipment to spark curiosity, questions, research and investigation. This space is designed to be used for Project Based Learning hook events, exploration, product development and play based learning.

Gallery

The Gallery is a space designed to promote oracy skills. It can be used for presentations, discussions, reflection and evaluations. It is also a space where exemplar work may be showcased and displayed. This space would generally be quieter hosting seminars formal discussions or ideating in large groups. This space will also house the 'class library'. It is important students have access to rich text and have the ability to borrow books more than once a week. These books may also support the learning in the classroom and can be accessed during the day.

Break Out Space

The Break Out Space is where students that engage in additional support programs may work with a smaller group of students and teacher to support their learning.



Munch and Crunch

Munch & Crunch is a set time in our school for students to 'refuel' on fruit and salad vegetables and 'rehydrate' with water at a set time. Students who are not hungry and are well hydrated perform better in the classroom, show increase concentration, and are less likely to be irritable and disruptive.

Munch and Crunch for Stage 1 will be at **9.30am** each day. Children are encouraged to bring in a small container of fruit or salad vegetables to eat along with a bottle of water each day. 'Filling Stations' are available for students to refill bottles throughout the day as needed to prevent dehydration. Children are strongly encouraged to use this method instead of drinking from a 'water fountain' to prevent the unnecessary spreading of germs.

Please note that packaged fruit products such as boxed raisins or fruit cups will not be permitted during this break.

Personal Belongings

To develop a sense of independence, all students will be responsible for taking care of their own belongings including hats, pencil cases, lunchboxes, water bottles etc. All personal belongings should therefore be clearly labelled to assist your child in identifying and caring for their belongings.

Stage 1 Sport

The school will offer a comprehensive sporting program from Kindergarten to Year 6. The emphasis in the early years is on developing the children's fundamental movement skills. School sport aims to develop positive attitudes to health and fitness and endeavours to foster team spirit. Our school's sports day will be Friday. Students in Stage 1, will be expected to wear their sports uniform on this day.

Scripture (SRE)

Students receive half an hour of Special Religious Instruction provided by visiting teachers each week. Should you not wish your child to participate in the lessons, the option of non-scripture is available. Notes regarding scripture nominations were sent to parents on Wednesday 17 February.

Kind regards

Tina Brown, Ashley Campbell and Seshni Hudson
Stage 1 Staff

Tracy Anderson
Principal